



## GMAT/GRE Waiver Request Form

### Overview

The Virginia Tech Evening MBA program will consider GMAT/GRE waiver requests. Please note that the waiver is not guaranteed, and your request will undergo evaluation by the admissions committee whose decisions are final. For the purposes of this waiver, the term “quantitative” refers to courses strong in mathematics, including but not limited to: calculus, corporate finance, accounting, statistics, quantitative methods, economics, and appropriate engineering courses, etc.

Name: \_\_\_\_\_ PID (if known): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State/Country: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Email Address: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Cell Phone \_\_\_\_\_

### Eligibility

To qualify for the GMAT/GRE waiver, you must meet one of the following conditions for us to review your waiver:

**Option 1: Hold a quantitative-based master’s degrees or a terminal degree (MD, PhD, JD, DO) from an accredited school**

Degree Earned:  Master  Doctorate (e.g., PhD, DBA)  Professional (e.g., MD, JD)  Other: \_\_\_\_\_

Institution attended: \_\_\_\_\_ Graduate GPA: \_\_\_\_\_

Degree Field: \_\_\_\_\_ Year graduated: \_\_\_\_\_

Entrance Exam Taken (if applicable):  GRE  GMAT  LSAT  MCAT

Score (breakdown): \_\_\_\_\_ Date Taken: \_\_\_\_\_

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Score (breakdown): \_\_\_\_\_ Date Taken: \_\_\_\_\_

**You must supply:**

- This GMAT/GRE Waiver Request Form
- Scanned copies of all college/university transcripts
- Test Score Report copies, if applicable

**Option 2: At least 10 years of professional work experience AND an undergraduate degree that includes at least 40% or more quantitative courses with at least a B average**

Institution attended: \_\_\_\_\_ Undergraduate GPA: \_\_\_\_\_

Degree Field: \_\_\_\_\_ Year graduated: \_\_\_\_\_

Current Employer: \_\_\_\_\_ Current Title: \_\_\_\_\_

Years of full-time professional work experience: \_\_\_\_\_

Years of management of people, resources, or projects: \_\_\_\_\_

**You must supply:**

- This GMAT/GRE Waiver Request Form
- Scanned copies of all college/university transcripts
- Current resume
- One-page written request describing quantitative coursework taken, current job responsibilities that show quantitative preparedness and analytical skills, and any relevant certificates requiring quantitative preparation

**Option 3: Official documentation of expired GMAT or GRE scores that meet/exceed our program target**

- GMAT: At least 40<sup>th</sup> percentile on the quantitative portion AND a total score of at least 600
- GRE: At least 40<sup>th</sup> percentile on the quantitative section AND a total score of 315 (new scoring system) or 1200 (old scoring system)

Entrance Exam Taken:  GRE  GMAT

Score (breakdown): \_\_\_\_\_ Date Taken: \_\_\_\_\_

Entrance Exam Taken:  GRE  GMAT

Score (breakdown): \_\_\_\_\_ Date Taken: \_\_\_\_\_

**You must supply:**

- This GMAT/GRE Waiver Request Form
- Test Score Report copies
- One-page written request detailing quantitative coursework taken, current job responsibilities that show quantitative preparedness and analytical skills, and any relevant certificates requiring quantitative preparation

## How to Apply

Do not send this to the Virginia Tech Graduate School.

Please complete this form and submit it, and the supporting documentation, to [EveningMBA@vt.edu](mailto:EveningMBA@vt.edu) or  
Virginia Tech MBA Program Office  
7054 Haycock Rd, Ste 341  
Falls Church, VA 22043